



Daycare and Nursery School

*Love, Laugh, Learn*

Shenley Fields Daycare & Nursery School

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Executive Head Teacher: David Aldworth

1<sup>st</sup> October 2025

Dear Parents/ Carers

Half term is fast approaching. Our last day for the children is Friday 24<sup>th</sup> October.

During the half term holiday, the nursery will remain open, 8am-4pm, from Monday 27<sup>th</sup> – Friday 31<sup>st</sup> October, for children that have booked at place at our Holiday Club. If you feel your child has settled in and you would like them to join us for the holiday week, we have places available.

The holiday club is run from our Sunshine Provision, with a small selection of familiar members of our 2-3 years team. During the holidays we will have Lynsey, Richard, Sunny and Hayley working. Holiday Club is run to ratio (2-year-olds is 1 adult to every 4 children and over 3's is 1 adult to every 8 children), **we do not have any additional staff to offer specialist support during the holidays.**

We mix the children's age groups together, and we will have access to the garden. Children will be required to bring a packed lunch from home and a bag with a change of clothes and nappies if needed.

If you are interested in any additional days a booking form can be collected from the office for you to complete. Our admin team will contact you with the total cost; which will need to be paid through 'Parent Pay' by Friday 24<sup>th</sup> October 2025.

The places will be offered out on a first come first served basis, so please complete the booking form as soon as possible to avoid disappointment. The last date for you to request a place is Monday 20<sup>th</sup> October 2025, so please ensure all forms are handed into the office by this date at the latest.

Many Thanks

Sallyanne Bromley

Senior Nursery Manager

